

What to Do after a Loss: Commercial Checklist

We have prepared this checklist especially for businesses in the midst of a commercial loss. If you have any questions not addressed on this checklist, please don't hesitate to contact us.



- ✓ *Secure the property to prevent unauthorized access and protect it from further damage, if feasible.*
- ✓ *Choose a spokesperson/point of contact for handling communications between your company and the insurance company.*
- ✓ *Keep a log complete with dates and times of all meetings and conversations you have with anyone connected with your claim.*
- ✓ *Obtain a complete copy of your insurance policy and read carefully.*
- ✓ *Quickly develop a short-term plan for your business (i.e., open in temporary location, shut down, etc.).*
- ✓ *Keep receipts for all purchases/services from the date of your loss.*
- ✓ *Hire your own insurance claim expert(s): contractor, engineer, and public adjuster.*

About Southern Loss Consultants

When the unexpected happens, turn to the team of experts at Southern Loss Consultants. Our management team has over 35 years of combined experience in the insurance industry, our team is poised to help you tackle the countless details you need to address at this critical and stressful time.